

## **BELLEVUE PUBLIC LIBRARY BOARD MEETING**

**Tuesday April 15, 2025 – 5:30 P.M.**

**Bellevue City Council Chambers**

The Bellevue Public Library Board met on Tuesday, April 15, 2025 at 5:33 P.M. with President Curt Zeimet presiding

The roll was called as follows: Present: Board members Curt Zeimet, Linda Nudd, Myia Steines, Ann Bernhard Hoff, and Judy Manning. Also present was Michael Burris, current Director and Secretary. Absent were Katie Dondlinger and Heather Wood. No visitors were present.

### **APPROVAL OF AGENDA**

President Zeimet asked the Board for any additions, deletions, or corrections to the agenda. A motion to approve the agenda was made by Nudd and seconded by Bernhard Hoff . Unanimously approved.

### **APPROVAL OF MINUTES OF REGULAR MEETING**

After reading the minutes of the previous meeting, President Zeimet asked for any additions or corrections to the minutes of March 18, 2025. A motion was made by Steines and seconded by Manning to approve the minutes with corrected spelling. Unanimously approved.

### **Correspondence.**

No Correspondence was presented.

### **Director's Report**

The Activity Table is on a month long “time out” because of misuse, and will go back in the Children’s Area on April 21. Board information has been collected and put into binders and distributed to the Board members – the State Manual, Board Bylaws, and Library policies are all together. Also, the County Executive Summary of the Comprehensive plan, the city Comprehensive plan, and the Library’s Future plan are all included for reference in making the next library Plan.

The Senior Project that provided activity materials for the library has been completed, with much thanks to Alaina Desotel for the work. The children’s Summer Reading Program is shaping up and we’re excited to make it happen. School visits will be down in May because they will be doing mandatory testing that will take up the time.

### **FINANCIAL REPORT AND APPROVAL OF BILLS**

The Director presented the library bills for the month of March 2025. A motion to approve the Director’s Report, library reports and the bills was made by Nudd and seconded by Steines and was unanimously approved.

### **UNFINISHED BUSINESS**

The planned training session with the Maquoketa Public Library Trustees on June 10 is planned, but we do not have confirmation from Katie Pauls, the Director. Long term planning will occur with the assistance of the State regional director, and staff are to discuss their training desires/needs. Spreadsheet training for the staff will happen at their pace. The Board has tasked the Director with coming up with sample Mission statements for discussion, modification, and eventual adoption. The weeding donations were appreciated.

### **NEW BUSINESS**

The next regular meeting is scheduled for May 20, 2025. Memorial Day is May 26, 2025, and the library will be closed on that day.

### **ADJOURNMENT**

There being no further business, President Zeimet adjourned the meeting at 6:28 p.m.

Respectfully submitted, Michael Burris, Director and Secretary

