

## **BELLEVUE PUBLIC LIBRARY BOARD MEETING**

**Tuesday October 21, 2025 – 5:30 P.M.**

**Bellevue City Council Chambers**

The Bellevue Public Library Board met on Tuesday, October 21, 2025 at 5:30 P.M. with President Curt Zeimet presiding

The roll was called as follows: Present: Board members Curt Zeimet, Ann Bernhard Hoff, Judy Manning, Myia Steines, Linda Nudd, Heather Wood and Katie Ohlert. Also present was Michael Burris, current Director and Secretary. Visitors attending: Tricia Kilburg, Teresa Weinshenk, Ken Walsh, Tracey Medinger, Sharla Borg, and one other member of the Friends of the Library.

### **APPROVAL OF AGENDA**

President Zeimet asked the Board for any additions, deletions, or corrections to the agenda. A motion to approve the agenda was made by Steines and seconded by Wood. Unanimously approved.

### **APPROVAL OF MINUTES OF REGULAR MEETING**

After reading the minutes of the previous meeting, President Zeimet asked for any additions or corrections to the minutes of September 16, 2025. A motion was made by Bernhard Hoff and seconded by Manning to approve the minutes. Unanimously approved.

### **Correspondence.**

No Correspondence was presented.

### **Director's Report**

Grant applied for at Community Foundation of Jackson County – no word yet. Library traffic count and circulation down, due to weather and the new elementary school building. A new hire for Children's Librarian position is desperately needed. Also desperately needed is a replacement for Baker & Taylor as our book supplier – Amazon is being tested. Expect higher costs for shelf-ready processing and possibly for notices of new releases. The Friends of the Library have graciously donated a 65" TV for video access in the library.

An official Board thanks you to the Friends for their generous donation was offered by President Zeimet and echoed by the rest of the Board members.

### **FINANCIAL REPORT AND APPROVAL OF BILLS**

The Director presented the library bills for the month of September 2025. A motion to approve the Director's Report, library reports and the bills was made by Wood and seconded by Steines and was unanimously approved.

### **UNFINISHED BUSINESS**

The Board reviewed the Telephone Use, Bulletin Board Notices, and Exhibits Policies, a motion was made by Bernhard Hoff to accept it as currently written, seconded by Wood, and unanimously carried. The releases for the Exhibits Policy were directed to be revised. The Unattended Child Policy was extensively rewritten and will be reviewed again next month. The Director's review will take place after questionnaires are circulated through the staff and Board, and the Director is given a chance to self-review.

### **NEW BUSINESS**

The possibility of hiring Tricia Kilburg was discussed. Alternative working hours were discussed, and it was agreed that it can work on a trial basis and expanded (and made permanent) depending on community response. Pay rate for the new Children's Librarian hire was extensively discussed, with many contributions from the visitors. It was finally decided that the Director will create a complete financial impact analysis of a change in pay rate, and Board members, led by President Zeimet, would attend the City Council Meeting on November 3 to seek an expansion of the salary line item in the Library budget to accommodate this. The Director will pursue negotiations with Kilburg to find agreement for hiring her.

The city holiday on November 11 was noted, the next Board meeting will be on November 18, and the library will be closed November 27 through the 29 for the Thanksgiving holiday.

### **ADJOURNMENT**

There being no further business, President Zeimet adjourned the meeting at 7:06 p.m.

Respectfully submitted, Michael Burris, Director and Secretary

