

BELLEVUE PUBLIC LIBRARY BOARD MEETING

Tuesday September 16, 2025 – 5:30 P.M.

Bellevue City Council Chambers

The Bellevue Public Library Board met on Tuesday, September 16, 2025 at 5:37 P.M. with President Curt Zeimet presiding

The roll was called as follows: Present: Board members Curt Zeimet, Ann Bernhard Hoff, Judy Manning, and Katie Ohlert. Also present was Michael Burris, current Director and Secretary. There were no visitors. Myia Steines, Linda Nudd, and Heather Wood were not attending.

APPROVAL OF AGENDA

President Zeimet asked the Board for any additions, deletions, or corrections to the agenda. A motion to approve the agenda was made by Bernhard Hoff and seconded by Manning. Unanimously approved.

APPROVAL OF MINUTES OF REGULAR MEETING

After reading the minutes of the previous meeting, President Zeimet asked for any additions or corrections to the minutes of August 19, 2025. A motion was made by Manning and seconded by Bernhard Hoff to approve the minutes. Unanimously approved.

Correspondence.

No Correspondence was presented.

Director's Report

Library computers are upgraded. Foot traffic did dip at the beginning of the school year, but is recovering for some reason. The next big step for library maintenance is inventory, which will begin in the coming month. We are trying new book mending techniques, but no luck yet. Success would mean less spent on replacing damaged books. Naidah Small was released as the Children's Librarian. None of the previous applicants are interested in filing the position. The position has been advertised, and will close on Sept 30. The supplier for book orders has put about half of our orders on backorder status – the Director is keeping an eye on developments. The Director will investigate other libraries in the county for microfilm readers available to use.

FINANCIAL REPORT AND APPROVAL OF BILLS

The Director presented the library bills for the month of August 2025. A motion to approve the Director's Report, library reports and the rest of the bills was made by Manning and seconded by Ohlert and was unanimously approved.

UNFINISHED BUSINESS

The Board welcomed Katie Ohlert, and discussed ongoing training. They reviewed the Patron Behavior policy, a motion was made by Manning to accept it as currently written, seconded by Bernhard Hoff, and unanimously carried. The Telephone Use, Bulletin Board Notices, and Exhibits Policies were reviewed, and problem wording noted and corrected. These policies will be reviewed in their amended form next month. The Director's review will be handled by a committee of three to be appointed at a special meeting to be held sometime in the next month, after all Board members can consider serving.

NEW BUSINESS

There are no city holidays in October, and the next Board meeting will be on October 21, 2025.

ADJOURNMENT

There being no further business, President Zeimet adjourned the meeting at 6:49 p.m.

Respectfully submitted, Michael Burris, Director and Secretary

