

BELLEVUE PUBLIC LIBRARY BOARD MEETING
Tuesday November 18, 2025 – 5:30 P.M.
Bellevue City Council Chambers

The Bellevue Public Library Board met on Tuesday, November 18, 2025 at 5:30 P.M. with President Curt Zeimet presiding.

The roll was called as follows: Present: Board members Curt Zeimet, Ann Bernhard Hoff, Judy Manning, Myia Steines, Linda Nudd, Heather Wood and Katie Ohlert. Also present was Michael Burriss, current Director and Secretary. Visitors attending: Tracey Medinger, representing the Friends of the Bellevue Public Library.

APPROVAL OF AGENDA

President Zeimet asked the Board for any additions, deletions, or corrections to the agenda. A motion to approve the agenda was made by Bernhard Hoff and seconded by Nudd. Unanimously approved.

APPROVAL OF MINUTES OF REGULAR MEETING

After reading the minutes of the previous meeting, President Zeimet asked for any additions or corrections to the minutes of October 21, 2025. A motion was made by Wood and seconded by Manning to approve the minutes. Unanimously approved.

CORRESPONDENCE.

No Correspondence was presented.

DIRECTOR'S REPORT

The changeover to Amazon as our book supplier is proceeding, with a few issues regarding some of the services that Baker & Taylor provided that Amazon does not. The first movie event went well, with the exception of triggering the fire alarm. School classes are coming in greater numbers.

FINANCIAL REPORT AND APPROVAL OF BILLS

The Director presented the library bills for the month of October 2025. A motion to approve the Director's Report, library reports and the bills was made by Nudd and seconded by Steines and was unanimously approved.

UNFINISHED BUSINESS

The Board reviewed the Unattended Child Policy, and approved that under a motion made by Steines, seconded by Bernhard Hoff, and unanimously approved. The Art Donation Form was discussed, and changes will be made before accepting it. The Sex Offenders Against Minors Policy needs more research, delegated to Steines and Burriss. The Director's review committee will meet during the upcoming month to finalize the forms, and then will contact the Board, Director, and staff.

NEW BUSINESS

The Friends of the Bellevue Public Library report that they are running the Cookie Walk on December 5, and the proceeds will go towards a children's computer with an appropriately sized desk. Should fundraising allow, a second computer would be purchased. During the Cookie Walk, there will be a raffle for a Kindle package. They were thanked for their generous donations.

The pay rates for the Assistant Director and the Children's Librarian were reviewed. A motion was made to increase their hourly rate to \$21.50/hour retroactively starting November 3, 2025 by Nudd, seconded by Bernhard Hoff, and unanimously approved.

The city holiday on December 24-25 was noted, and the next Board meeting will be on December 16, at the Curt Zeimet Residence, 107 Riviera Dr., Bellevue, IA at 5:30.

ADJOURNMENT

There being no further business, President Zeimet adjourned the meeting at 7:06 p.m.

Respectfully submitted, Michael Burriss, Director and Secretary

