

BELLEVUE PUBLIC LIBRARY BOARD MEETING
TUESDAY September 17, 2024 – 5:30 P.M.
BELLEVUE PUBLIC LIBRARY
BELLEVUE, IOWA

The Bellevue Public Library Board met on Tuesday, September 17, 2024 at 5:32 P.M. with President Curt Zeimet presiding

The roll was called as follows: Present: Board members Curt Zeimet, Ann Bernhard Hoff, Myia Steines, Katie Dondlinger and Heather Wood. Also present was Michael Burris, current Director and Secretary. Linda Nudd and Samuel Felderman were absent.

APPROVAL OF AGENDA

President Zeimet asked the Board for any additions, deletions, or corrections to the agenda. A motion to approve the agenda was made by Bernhard Hoff and seconded by Steines. Unanimously approved.

APPROVAL OF MINUTES OF REGULAR MEETING

After reading the minutes of the previous meeting, President Zeimet asked for any additions or corrections to the minutes of August 20, 2024. A motion was made by Dondlinger and seconded by Wood to approve the minutes as corrected. Unanimously approved.

Correspondence.

Samuel Felderman's resignation was presented and accepted. A note was made that recommendations for a person to fill out his term of service should be made from the list of interested parties that Marian Meyer kept, if it can be found. If not, or if interest has waned, advertisements should be made.

Director's Report

Children's programming was on hold for the month of August. We have just ordered rewards for upcoming activities in October and beyond. The major rearrangement activities in the Children's section are paying off, and will lead to patrons being able to locate items without a librarian's help.

FINANCIAL REPORT AND APPROVAL OF BILLS

The Director presented the library bills for the month of August/September 2024. A motion to approve the library reports and the bills was made by Wood and seconded by Steines. Unanimously approved.

UNFINISHED BUSINESS

The reintegration of children's fiction is complete. The next step, children's nonfiction, has over 20 separate collections and will be slow. Weeding has been paused so that the "Free to Take" cart can clear off before it resumes. The Board directed Burris to seek for ways to convert weeded VHS tapes to DVDs for retention. Donation guidelines that can be posted or given to patrons may also help divert the donations to a destination that will be better able to use them.

NEW BUSINESS

There were no members of the public to speak at the meeting.

The board did not proceed to closed session. The discussion of the exit interview answers took place and yielded the following action items: We need to review job descriptions to ensure that assigned tasks are not out of line with the jobs. All staff need to have a documented yearly review. The Director is tasked with investigating State requirements for certification. The Feb/Mar timeframe was determined to be a good time for the yearly staff review. Board Bylaws on terms of service need to be reviewed and possibly amended, especially to clarify how to handle appointments to an unfilled term.

The October 2024 library calendar was presented to the Board. The next regular Library Board meeting will be October 15, at 5:30 pm in the Council chambers.

ADJOURNMENT

There being no further business, President Zeimet adjourned the meeting at 6:53 p.m.

Respectfully submitted, Michael Burris, Director and Secretary