

**BELLEVUE PUBLIC LIBRARY BOARD MEETING**  
**Tuesday March 18, 2025 – 5:30 P.M.**  
**Bellevue City Council Chambers**

The Bellevue Public Library Board met on Tuesday, March 18, 2025 at 5:30 P.M. with President Curt Zeimet presiding

The roll was called as follows: Present: Board members Curt Zeimet, Linda Nudd, Katie Dondlinger, Heather Wood, and Judy Manning (arriving at 5:48). Also present was Michael Burris, current Director and Secretary. Absent were Myia Steines and Ann Bernhard Hoff. No visitors were present.

**APPROVAL OF AGENDA**

President Zeimet asked the Board for any additions, deletions, or corrections to the agenda. A motion to approve the agenda was made by Wood and seconded by Dondlinger. Unanimously approved.

**APPROVAL OF MINUTES OF REGULAR MEETING**

After reading the minutes of the previous meeting, President Zeimet asked for any additions or corrections to the minutes of February 18, 2025. A motion was made by Nudd and seconded by Dondlinger to approve the minutes. Unanimously approved.

**Correspondence.**

No Correspondence was presented.

**Director's Report**

The Director noted that some hardware was purchased to allow for better staff workflows and to better serve patrons. Our Volunteer, Kate Brooks, is being quite helpful in pulling items from the shelves that have not circulated for years. February's circulation was adversely affected by weather-related cancellations that kept school classes from visiting and checking out items. The Children's librarian is busy with activities for visiting classes, activities for after school children, and planning for activities in the Summer Reading Program.

**FINANCIAL REPORT AND APPROVAL OF BILLS**

The Director presented the library bills for the month of February 2025. A motion to approve the library reports and the bills was made by Wood and seconded by Dondlinger and was unanimously approved.

**UNFINISHED BUSINESS**

The proposed amendment to the Board By-Laws has been tabled until further notice, as it needs to be compliant with city ordinances. The Training Session held on March 12 was judged to be excellent and very helpful, and so Nudd was asked to plan for a second session in June with the Maquoketa Public Library hosting.

**NEW BUSINESS**

Long term planning will begin with reading the City of Bellevue Plan and working to fit the Library Plan in a supporting role. The City and Library plans will be distributed by the Director via email in the days following this meeting. All Board members will be provided with a new Trustee Handbook that is up to date. Children's books in good condition that are removed from the collection before April 8<sup>th</sup> are to be reserved for a charity donation overseas in Ghana. The next regular meeting is scheduled for April 15, 2025. The Board was unable to recall if the library had been closed on the day following Good Friday, so the Director was tasked with investigating and following prior precedent.

**ADJOURNMENT**

There being no further business, President Zeimet adjourned the meeting at 6:40 p.m.

Respectfully submitted, Michael Burris, Director and Secretary

